



Rockefeller Brothers Fund

Philanthropy for an Interdependent World

Pocantico Center Internship

About the Fund

Founded in 1940, the Rockefeller Brothers Fund (RBF) advances social change that contributes to a more just, sustainable, and peaceful world. The Fund has six grantmaking programs that reflect the board and staff's assessment of the challenges facing today's increasingly interdependent world. Three programs—Democratic Practice, Peacebuilding, and Sustainable Development—are fields of work that address issues of significant global concern. Thematic programs typically maintain a focus on the United States along with work internationally to strengthen the vitality of democracy, secure just and durable peace, and advance solutions to climate change. Two pivotal place programs—Southern China and the Western Balkans—pursue program goals in our three fields of interest as appropriate to these specific contexts. They aim to build local capacity and generate lessons and innovations of significance to their immediate regions and beyond. We believe a combination of thematic and place-based approaches is needed to achieve enduring change. The Charles E. Culpeper Arts & Culture program, focused on New York, nurtures a vibrant and inclusive arts community in the Fund's home city.

Internship Summary

The Rockefeller Brothers Fund (RBF) is seeking an intern to work closely with The Pocantico Center's manager of public programs. The intern will assist with, and learn, the production and planning of cultural events, facilitation of artist residencies, designing of marketing materials, and the programming of the school garden program. Among the roster of artists performing and/or participating in the 2017 residency program will be the jazz musician Eric Revis, choreographer Josh Beamish, Carnegie Hall fellows and many other well-known artists.

This is a 12-week internship with a weekly schedule of 15 hours. The internship is based in Tarrytown, New York.

Expectations

The intern will be enrolled in an undergraduate program, preferably in an arts-related field. S/he will have knowledge of graphic and web-based software, and will possess excellent writing skills. Bilingual (English and Spanish) language skills are desirable, but not a must. This is a paid internship opportunity.

Application Process

The Rockefeller Brothers Fund is an equal opportunity employer and invites applications from candidates regardless of race, gender, sexual orientation, age, disability, or religion.

Please send a cover letter explaining your interest in the internship opportunity along with your resume by April 30, 2016. This material can be sent to internsearch@rbf.org using the subject line, 'Pocantico Arts Collaborative Intern'. Alternatively, you may mail your application materials to:

Rockefeller Brothers Fund
Attn: Human Resources – Pocantico Arts Collaborative Intern
475 Riverside Drive, Suite 900
New York, NY 10115

No telephone or fax inquiries, please. Interviews will be scheduled and conducted on an ongoing basis.

For additional information about the RBF, please visit our website at www.rbf.org.